

MINUTES OF AIRPORT COMMISSION REGULAR MEETING
TUESDAY – JULY 19, 2022
FORT SMITH REGIONAL AIRPORT CONFERENCE ROOM

The regular meeting of the Fort Smith Airport Commission was called to order at 5:30 p.m. by Chairman Grimes, presiding. Commissioners Hawkins, Kelly, Voris, McGhee, and Ridgley were present. Commissioner Pendergrass was absent. Also, present were Michael Griffin, airport director and Kathey Boze, administration director.

ADOPTION OF MINUTES

On motion by Commissioner McGhee and second by Commissioner Hawkins the Commission approved the Minutes of the Regular Meeting of June 28, 2022. Voting aye: Grimes, Hawkins, Kelly, Voris, McGhee, and Ridgley. Voting nay: none. Motion carried.

TREASURERS' REPORT

Commissioner Hawkins gave a brief overview of finances. A few large construction checks have been signed and the airport is in good shape with all bills being paid. Director Griffin also gave a brief overview of the finances. Rising fuel prices are having an impact on expenses as well as revenue. Staff received the Bobcat multi-function machine. The gates at the t-hangars continue to break down and repairs have been temporary solutions. New operating systems for the gates have been ordered.

ITEMS OF BUSINESS

1. Airport Project Update – Staff gave an update on the runway extension project with a presentation reflecting the work to date. There have been multiple blasting operations to move earth. Taxiway Alpha will be extended with the runway. The project is on track and looking good. The runway is currently 8017 feet and the extension will add 1300 feet.
2. Director's Report
 - A. Tiffany Farmer, director of operations, is attending a training course in Denver this week.
 - B. Military Construction Cooperative Agreement (MCCA) for the removal of the remaining resting gear components has been received. The forms have been reviewed by legal council and signed. Reimbursement in the amount of \$156,292 is currently being processed.
 - C. A draft copy of the MCCA for the ARFF Station enlargement has been received. This will double the size of the current ARFF station. The two used fire trucks will be sold as soon as the guard receive new fire trucks. The fire truck purchased with FAA funds will be retained.
 - D. Kathey Boze, director of administration, will be retiring in July 2023. A search for her replacement has been conducted by ADK, the executive search firm used previously by the airport. For a smooth transition, the new hire will work with Ms. Boze until she retires. The application period has closed with 12 applications received, seven of which have been passed through to the next round.

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- E. The media has reported a few Arkansas airports have received FAA funds recently. Fort Smith Airport did not apply for the terminal infrastructure grant because there is no major need for this grant. The airport received 2022 AIP funds last fall for the runway overlay project. Staff will be exploring state grant funds for new t-hangars.
- F. There will be warranty work on runway 8/26 due to some problems with the pavement.

NEXT COMMISSION MEETING

The next regularly scheduled meeting of the Fort Smith Airport Commission will be held Tuesday, August 23, 2022, at 5:30 p.m.

ADJOURNMENT

On motion by Commissioner Kelly and second by Commissioner Voris, the meeting adjourned 6:10 p.m. Voting aye: Grimes, Hawkins, Kelly, Voris, McGhee, and Ridgley. Voting Nay: None. Motion Carried.

Respectfully submitted,

Michael Griffin, A.A.E.
Airport Director