

MINUTES OF AIRPORT COMMISSION REGULAR MEETING

TUESDAY – JUNE 28, 2022

FORT SMITH REGIONAL AIRPORT CONFERENCE ROOM

The regular meeting of the Fort Smith Airport Commission was called to order at 5:30 p.m. by Vice Chairman Grimes, presiding. Commissioners Nordin, Pendergrass, and Hawkins were present. Commissioners McGhee, Ridgley, and Kelly were absent. Also, present were Michael Griffin, airport director and Kathey Boze, administration director.

ADOPTION OF MINUTES

On motion by Commissioner Nordin and second by Commissioner Pendergrass the Commission approved the Minutes of the Regular Meeting of May 24, 2022. Voting aye: Grimes, Nordin, Hawkins and Pendergrass. Voting nay: none. Motion carried.

TREASURERS' REPORT

Commissioner Hawkins stated finances are currently on track, with a lot of construction work being done. Parking lots are full, and revenue is looking good. Director Griffin gave a brief overview of investments. Staff met with a bank interested in managing the airport's portfolio. A couple expenses expected in the next few months include a new exit lane and the purchase of lobby seating.

ITEMS OF BUSINESS

1. Election of Officers – Rules and Regulations of the Airport Commission provide for the election of the chairman, vice-chairman, and treasurer of the commission in June of each year. Vice-Chairman Grimes opened the floor for nominations. Nominations made were Commissioner Grimes for chairman, Commissioner Hawkins for vice-chairman, and Commissioner Pendergrass for commission treasurer. There being no other nominations, the slate of officers was presented for vote.

A motion to elect slate of officers was made by Commissioner Nordin and seconded by Commissioner Hawkins. Voting Aye: Commissioners Grimes, Hawkins, Nordin, and Pendergrass. Voting Nay: none. There was no further discussion and motion carried. Terms begin on July 1, 2022.

2. Director's Report
 - A. TSA found a suspicious item in an x-ray machine during the screening process and the terminal building was evacuated. The item was found to be a small lighted makeup mirror. The flight was delayed which caused inconveniences for passengers. Staff is using this incident as an opportunity to review airport procedures and looking at the possibility of adding an automated notification system for future incidents.
 - B. The purchase of TAC Air by Signature has been completed and is due to take effect Friday July 1, 2022. Customers will see very little change with the new company.

Minutes of F.S.A.C. Regular Meeting

June 28, 2022

Page 2

- C. FAA Part 139 annual inspection started this week. The FAA will inspect every aspect of the airfield. There are no major concerns and everything is expected to go smoothly.
- D. American Airlines passenger numbers are increasing and they are having good load factors. Pilot shortages and rising fuel prices are still having an impact on flights across the nation.
- E. The City of Fort Smith Board of Directors passed a moratorium on residential construction near the airport in areas that could be affected by noise with the runway extension. The goal is to get the proper information out to the public so future construction can include any necessary noise mediations. Commercial development is not impacted.
- F. The Air Service Development grant application is being reviewed. The marketing representative and staff are having regular meetings with airlines.
- G. The commission and staff thanked Commissioner Jan Nordin for his services on the airport commission, March 1, 2009 – June 30, 2022.

NEXT COMMISSION MEETING

The next regularly scheduled meeting of the Fort Smith Airport Commission will be held Tuesday, July 19, 2022, at 5:30 p.m.

ADJOURNMENT

On motion by Commissioner Nordin and second by Commissioner Hawkins, the meeting adjourned 6:00 p.m. Voting aye: Grimes, Nordin, Pendergrass, and Hawkins. Voting Nay: None. Motion Carried.

Respectfully submitted,

Michael Griffin, A.A.E.
Airport Director