

Director of Operations. Plans, organizes, schedules, coordinates, and directs the day-to-day operations of a non-hub airport including airfield operations, emergency response, building maintenance, and security. Oversees complex construction projects. Develops policies, procedures, and manuals. Forecasts operational needs and develops budgets. Supervises and trains staff. Develops and maintains a safe, secure, and efficient environment for airport users and tenants. Develops and maintains effective working relationships with airport tenants, public officials, other governmental agency representatives, airport staff, and the general public.

Graduation from an accredited college with major course work in aviation, public administration, management, facilities/construction management or related field. Minimum of 4 years of relevant experience which would have developed or applied the knowledge and abilities required for this position or any equivalent combination of training, abilities and skills. Also requires 4 years of supervisory experience in FAA Part 139 airport operations. Certification from Association of American Executives is desirable. Salary: \$71,700 - \$76,700.

Submit cover letter and resume to Airport Director, 6700 McKennon Blvd., Ste. 200, Fort Smith, Arkansas 72903 or e-mail to Michael@flyfsm.com Resumes accepted until November 1, 2021. Complete job description available at www.flyfsm.com.